

April 23, 2024

The Otoe County Board of Commissioners convened in regular session at 8:30 a.m. on April 23, 2024, to audit and sign regular claims and payroll claims and to take care of such other matters as are on the agenda for this meeting. Advance notice of this meeting was published in the Nebraska City News Press and posted in at least three public places, including the County's website. This meeting was open to the Public, and the agenda was kept current, and is on file for public inspection at the office of the Otoe County Clerk during regular business hours.

The meeting was called to order by Commissioner Jerad Sornson. Answering present at roll call were Commissioner Sornson, Commissioner Freshman, Commissioner Parsons, Commissioner Crownover, and Commissioner Cole.

Commissioner Sornson informed the public in attendance that a current copy of the Open Meetings Act was located near the door of the courtroom.

Freshman made a motion, seconded by Cole, to accept the agenda as posted. Voting aye were Sornson, Freshman, Parsons, Crownover, and Cole. Nay – none. Motion carried.

Cole made a motion, seconded by Crownover, to accept the minutes from the previous meeting and not have them read as each member was furnished with a copy of same. Voting aye were Commissioners Freshman, Parsons, Crownover, Cole and Sornson. Nay – none. Motion carried.

Having reviewed the regular claims in advance of this meeting, Freshman made a motion, seconded by Parsons, to approve payment of the regular claims. Voting aye were Parsons, Crownover, Cole, Sornson, and Freshman. Nay – none. Motion carried.

Cole made a motion, seconded by Freshman, to audit and sign payroll claims. Voting aye were Crownover, Cole, Sornson, Freshman, and Parsons. Nay – none. Motion carried.

Matt Kasik, Regional Administrator, Apace, presented an annual report, a draft of an amended and restated interlocal agreement, and a budget presentation. Mr. Kasik asked the Board and County Attorney to review the draft and to contact him with any notes. After the APACE board approves the final draft of the interlocal agreement, it will be presented to the county board for approval. Mr. Kasik stated that APACE was financially stable and would not be requesting funding from counties for FY24-25. This amounts to a savings of \$28,017.00 for the Otoe County. Patrick Kreifels, Regional Administrator, Region V Systems, provided an annual report and overview of services provided by Region V Systems, a draft of an amended and restated interlocal agreement and information about the county's matching funds for FY24-25. Mr. Kreifels also asked the board and county attorney to review the draft of the interlocal and to contract him with notes. Following Region V System Board's approval of the final draft, the interlocal will be presented to the county for approval. In reviewing the county matching funds, Mr. Kreifels stated that the statutorily required match of funds was decreased this year by \$8,007, a 20% reduction. The statutorily required match for FY24-25 is \$31,766 compared to FY23-24 \$39,773. He asked the board to consider sustaining the FY23-24 funding amount of \$39,773 for the upcoming year.

Chad Miller, Otoe County Veteran Service Officer, presented the April 2024 Veteran of the Month honor to Dr. Dean Thomson. Chad Miller spoke of Dr. Thomson's military service and honors.

Sharon Graham, SENCA Outreach, presented a quarterly report. She presented information on financial assistance and services provided from November 1, 2023 – March 31, 2024.

Chairman Sornson acknowledged the appointment of Otoe County Planning Commission members Cheri Wirthele and Chad Neubauer as members of the Solar Farm Committee. Planning Commission member Doug Delhay was acknowledged as an alternate. They are joined by Otoe County Commissioners Dan Crownover and Chuck Cole.

Sornson opened a public hearing to hear comments regarding the subdivision plat of Schwartman Farm Subdivision, a 3.01 +- acre tract located in the NW ¼ of the NW ¼ of Section 1, Township 9N, Range 9E as proposed by Keith J. Ziegenbein, Manager of Lazy Bear Woods, LLC. The site is located on County Road 10, 258+-' south of Van Dorn. Dave Schmitz, Otoe County Planning and Zoning Administrator, stated that this is a new home site. There was no availability of rural water at the time and a well will be required but is not drilled yet. He indicated that the subdivision plat could be approved prior to the well being drilled, but they would not be able to get the building permit without it. There was no public comment, and the public hearing was closed. Crownover made a motion, seconded by Freshman, to approve the subdivision plat of Schwartman Farm Subdivision, a 3.01+-acre tract located in the NW ¼ of the NW ¼ of Section 1, Township 9N, Range 9E as proposed by Keith J. Ziegenbein, Manager of Lazy Bear Woods, LLC, with the requirement of a well to get a building permit. Voting aye were Cole, Sornson, Freshman, Parsons, and Crownover. Nay – none. Motion carried.

Sealed bids were accepted for the Otoe County Detention Center HVAC project until April 22, 2024, at noon and were scheduled to be opened at today's meeting. Sornson opened the one bid received:

Bidder	Amount	Additional Add-on Option	Additional Add-on Option	Start/End Date
Control Services, Inc.	\$203,073.00	\$41,344.00 BMS extension w/ 1-yr warranty	\$6,000 AHUs with R454B refrigerant	Dependent on approval/ dependent on weather and availability.

Marvin Burbach, representing Control Services, Inc., spoke to the board about the bid and options. He indicated that the \$6,000.00 add-on would not be necessary as the units quoted are R410a and would not use the R454B. The proposal does not include electrical work or the brackets for the units. There was discussion about purchasing and storing the units until a later installation date. The unit that services the jail side of the detention center recently quit working and is needing to be repaired prior to the replacement project. Sornson made a motion, seconded by Freshman, to award the bid to Control Services, Inc. for the Detention Center HVAC project in the amount of \$203,073.00 plus the additional add-on option of \$41,344.00. Voting aye were Sornson, Freshman, Crownover, and Cole. Nay – none. Abstain – Parsons. Motion carried.

Cole made a motion, seconded by Parsons, to approve a contract with Midwest Engineering, Inc. for Highway Superintendent (Class A) services for 2024. The contracted amount is \$185/hour and will include mileage. Voting aye were Freshman, Parsons, Crownover, Cole, and Sornson. Nay – none. Motion carried.

Sornson provided a road supervisor report: The west end crew is working on rebuilding a road and replacing 2 crossover pipes between 24 & 26 Rd on D; Completed jobs at Rd 2 between H & I, and Rd G between 8 and 10. Scheduled is a road rebuild near Kevin Moss, the bridge south of Syracuse, the Syracuse shop driveway and pad.

There was a discussion of the radio and paging system. There had previously been glitches and a failure with the paging system. Emergency Management has been able to troubleshoot the issues and the system seems to be functioning properly. Gregg Goebel, Otoe County EMA Director, stated that through other applications, services were able to be dispatched and no one was without services. The current system is twenty years old. It was asked who is responsible for repairing and/or replacing it? Would it be a cost share between public entities that use the radio and paging system for services? Commissioner Parsons asked Goebel to start looking into options. No action was taken.

Chairman Sornson announced that following the meeting, there would be a presentation of the Prestigious Tree Award on the Courthouse lawn. Members of the board may be present for the ceremony, but no action will be taken.

I, Jennifer Bassinger, County Clerk of Otoe County, do hereby certify that the above minutes were taken by me, and are true and correct to the best of my knowledge, and I therefore set my hand and affix the county seal this 23<sup>rd</sup> day of April 2024.

Jennifer Bassinger  
Otoe County Clerk