



Otoe County Board Minutes



October 12, 2021

The Otoe County Board of Commissioners convened in regular session at 8:30 a.m. on October 12, 2021, to audit and sign regular claims and payroll claims and to take care of such other matters as are on the agenda for this meeting. Advance notice of the meeting was published in the Nebraska City News Press and posted in at least three public places, including the County's website. This meeting was open to the Public, and the agenda was kept current, and is on file for public inspection at the office of the Otoe County Clerk during regular business hours.

The meeting was called to order by Chairman Jerad Sornson. Answering present at roll call were Commissioner Sornson, Commissioner Freshman, Commissioner Parsons, Commissioner Thurman, and Commissioner Crownover. Absent – none.

Commissioner Sornson informed the public in attendance that a current copy of the Open Meetings Act is posted on the south wall of the meeting room. Additional copies are available upon request.

Freshman made a motion, seconded by Parsons, to accept the agenda as posted. Voting aye were Sornson, Freshman, Parsons, Thurman, and Crownover. Nay – none. Motion carried.

Crownover made a motion, seconded by Thurman, to accept the minutes from the previous meeting and not have them read as each member was furnished with a copy of same. Voting aye were Freshman, Parsons, Thurman, Crownover, and Sornson. Nay – none. Motion carried.

Having reviewed the regular claims in advance of this meeting, Freshman made a motion, seconded by Parsons, to approve payment of the regular claims. Voting aye were Parson, Thurman, Crownover, Sornson, and Freshman. Commissioner Sornson abstained from claims payable to Johnny's Cycle. Nay – none. Motion carried.

Parsons made a motion, seconded by Thurman, to audit and sign payroll claims. Voting aye were Commissioners Thurman, Crownover, Sornson, Freshman, and Parsons. Nay – none. Motion carried.

Pursuant to State Statute 33-106.02, Chairman Sornson acknowledged receipt of the monthly report from the Clerk of the District Court certifying fee collections in the amount of \$12,242.52 for the month of September 2021. Said report will be filed in the County Clerk's Office.

Pursuant to State Statute 33-117 Chairman Sornson acknowledged receipt of the quarterly report from the County Sheriff denoting the amount of certain fees collected, from whom and for what service. The total amount received in the third quarter of the year was \$10,366.16.

Chairman Sornson acknowledged receipt of the financial reports for quarter ending September 30, 2021, of the petty cash accounts held by Jenny Bassinger, County Clerk; Gregg Goebel, Emergency Management; Teresa Johnson, Child Support Officer; Ruth Ann Weddle, Register of Deeds; Colin Caudill, Sheriff; Jenniffer Panko-Rahe, County Attorney; Janis Riege, Clerk of the District Court and Cindy Cich, County Court Magistrate. Said reports will be kept on file in the County Clerk's Office.

Crownover made a motion, seconded by Parsons, to approve Resolution #5-25-21-11A, to add the effective date of January 1, 2021. This resolution is an amendment to Resolution #5-25-21-11 that



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was previously approved regarding vacation time and accrual. Voting aye were Crownover, Sornson, Freshman, Parson, and Thurman. Nay – none. Motion carried.

Parsons made a motion, seconded by Freshman, to adopt Resolution #10-12-21-25. The resolution authorizes a minimum of two hours of pay for being called in outside of regular scheduled hours. Voting aye were Sornson, Freshman, Parsons, Thurman, and Crownover. Nay – none. Motion carried.

Parsons made a motion, seconded by Freshman, to authorize the Chairman to sign a lease agreement with Nebraska City Center for Children and Families, Inc. The agreement is for renting space for probation office use. Voting aye were Freshman, Parsons, Thurman, Crownover, and Sornson. Nay – none. Motion carried.

A KENO fund grant application was submitted by City of Nebraska City – Parks Department requesting funds for materials for a disc golf course. Scooter Edmisten and Logan Merz presented information to the Board regarding the sport and proposed course. The requested \$6,500 would cover the cost of baskets and concrete. Parsons made a motion, seconded by Crownover, to approve the grant application. Voting aye were Parsons, Thurman, Crownover, Sornson, and Freshman. Nay – none. Motion carried.

Freshman made a motion, seconded by Thurman, to approve the annual road certification report as submitted by Highway Superintendent, Jon Brinkman. Voting aye were Thurman, Crownover, Sornson, Freshman, and Parsons. Nay – none. Motion carried.

Parsons made a motion, seconded by Thurman, to adopt Resolution #10-12-21-26 to authorize the Chairman to sign the County Annual Certification of Program Compliance. Voting aye were Crownover, Sornson, Freshman, Parsons, and Thurman. Nay – none. Motion carried.

Bids were opened publicly on October 7, 2021, for materials to construct Project C-66(629) in the presence of Commissioner Sornson, Highway Superintendent Jon Brinkman, and Mark Mainelli, Mainelli Wagner & Associates, Inc. The project is referred to as Burr Northwest, C-66(629). Bid amounts are as follows:

Bidder	Amount	Delivery Date
Metal Culverts, Inc.	\$75,753.00	8-10 weeks
Ace/ Eaton Metals	\$77,513.10	July–Aug. 2022

Parsons made a motion, seconded by Crownover, to approve and award the bid to Metal Culverts, Inc. in the amount of \$75,753.00. Voting aye were Sornson, Freshman, Parsons, and Thurman, and Crownover. Nay – none. Motion carried.

Highway Superintendent, Jon Brinkman, presented the supervisors' report: Project (665) C Road Paving: the floor of the box culvert has been poured, working on forming the walls, Utilities working on moving out. The construction crew cleaned out west ditch at J & 54; installed 2 field drives at L & 46; cleaned out north ditch at F & 42; replaced rusted out culvert and added an extension on culvert at K & 58 East; removed and replaced WPA culvert at R & 60 North; cleaned out ditch and shaped road at B & 38 South; cleaned out LWC at F & 16 South; replaced driveway culvert at G & 6 South; removed



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bridge and trees and began setting pipes at D & 8 North (641) CBMP; rebuilt road at King and 10 South. Both crews have been grading and hauling rock.

Freshman made a motion, seconded by Parsons, to go into executive session to discuss County Attorney staffing and space/location. Chairman Sornson stated that Commissioners Sornson, Freshman, Parsons, Thurman, and Crownover, County Attorney Jenniffer Panko-Rahe, County Clerk Jenny Bassinger, IT Coordinator Becky Sturm would be present. Commissioner Sornson also stated that County Attorney staffing and space/location would be the only topic discussed and executive session is necessary for the protection of public interest. Voting aye were Freshman, Parsons, Thurman, Crownover, and Sornson. Nay – none. Motion carried. Executive session was entered at 9:02 a.m. The meeting resumed at 9:27 a.m. Parsons made a motion, seconded by Freshman to resume the meeting in open session. Voting aye were Sornson, Freshman, Parsons, Thurman, and Crownover. Nay – none. Motion carried.

There being no further business to come before the Board at this time, and since all items on the agenda have been disposed of, Chairman Sornson declared this meeting adjourned at 9:27 a.m. The next regular meeting will be held on October 26, 2021.

I, Jennifer Bassinger, County Clerk of Otoe County, do hereby certify that the above minutes were taken by me, and are true and correct to the best of my knowledge, and I therefore set my hand and affix the county seal this 12th day of October 2021.

Jennifer Bassinger
Otoe County Clerk