



Otoe County Board Minutes



September 28, 2021

The Otoe County Board of Commissioners convened in regular session at 8:30 a.m. on September 28, 2021, to audit and sign regular claims and payroll claims and to take care of such other matters as are on the agenda for this meeting. Advance notice of the meeting was published in the Nebraska City News Press and posted in at least three public places, including the County's website. This meeting was open to the Public, and the agenda was kept current, and is on file for public inspection at the office of the Otoe County Clerk during regular business hours.

The meeting was called to order by Chairman Jerad Sornson. Answering present at roll call were Commissioner Sornson, Commissioner Freshman, and Commissioner Crownover. Absent were Commissioner Parsons and Commissioner Thurman.

Commissioner Sornson informed the public in attendance that a current copy of the Open Meetings Act is posted on the south wall of the meeting room. Additional copies are available upon request.

Freshman made a motion, seconded by Crownover, to accept the agenda as posted. Voting aye were Sornson, Freshman, and Crownover. Nay – none. Motion carried.

Crownover made a motion, seconded by Freshman, to accept the minutes from the previous meeting and not have them read as each member was furnished with a copy of same. Voting aye were Freshman, Crownover, and Sornson. Nay – none. Motion carried.

Having reviewed the regular claims in advance of this meeting, Freshman made a motion, seconded by Crownover, to approve payment of the regular claims. Voting aye were Crownover, Sornson, and Freshman. Nay – none. Motion carried.

Crownover made a motion, seconded by Freshman, to audit and sign payroll claims. Voting aye were Commissioners Sornson, Freshman, and Crownover. Nay – none. Motion carried.

County Clerk, Jenny Bassinger, informed the board of an error with the previous payroll. The payroll had been approved by the board on Sept. 14, 2021, prior to the error being discovered. With advisement from the State Auditor's office, was to correct the payroll to reflect the correct amounts of pay and withholdings and the correction be presented to the board at the next meeting. The reflected changes for tax withholdings and net pay were \$88.13. Freshman made a motion, seconded by Crownover, to approve the corrected claim amounts for the previous pay period. Voting aye were Freshman, Crownover, and Sornson. Nay – none. Motion carried.

Crownover made a motion, seconded by Freshman, to approve Resolution 9-28-21-21 authorizing Nicki Kreifels, Otoe County Treasurer, to issue tax sale certificates on parcels presented. These parcels are more than one-year delinquent of real estate tax. Voting aye were Commissioners Freshman, Crownover, and Sornson. Nay – none. Motion carried.

Crownover made a motion, seconded by Freshman, to declare a 2004 Dodge Durango as surplus. Voting aye were Crownover, Sornson, and Freshman. Freshman made a motion, seconded by Crownover, to approve Resolution 9-28-21-22 authorizing Commissioner Sornson to sell the surplus vehicle. Voting aye were Sornson, Freshman, and Crownover. Nay – none. Motion carried.



Otoe County Board Minutes



Freshman made a motion, seconded by Crownover, to approve a contract with gWorks to add a Clerk's tab to the County website. County Clerk, Jenny Bassinger, explained that the tab will allow digitizing district maps, acquire updated shapefiles of precinct changes, and allow for public viewing of district maps. The implementation fee is \$6,500 with an annual cost of \$3,375. The annual cost reflects a 25% discount as an additional tab to the website. Voting aye were Freshman, Crownover, and Sornson. Nay – none. Motion carried.

Freshman made a motion, seconded by Commissioner Crownover, to approve the Nebraska Liquor Control Commission, new corporate manager application submitted by Jennie Tachovsky for Kimmel Orchard & Vineyard Educational Foundation, Inc. Voting aye were Sornson, Freshman, and Crownover. Nay – none. Motion carried.

The agenda to enter executive session regarding County Attorney staffing and space/location was tabled and will be readdressed at the Oct. 12, 2021, meeting.

Freshman made a motion, seconded by Crownover to declare a 2002 Chevy ½ ton pickup as surplus. Voting aye were Crownover, Sornson, and Freshman. Freshman made a motion, seconded by Crownover, to approve Resolution 9-28-21-23 authorizing Highway Superintendent Jon Brinkman to sell the surplus vehicle. Voting aye were Crownover, Sornson, Freshman. Nay – none. Motion carried.

Highway Superintendent, Jon Brinkman, presented information on Sourcewell. Sourcewell is a cooperative purchasing organization. The information provided states that the program is available to all government entities; public and private K-12 schools, colleges and universities, and non-profit organizations. Mr. Brinkman explained that the bidding process is handled through Sourcewell: advertising, RFPs, etc. Crownover made a motion, seconded by Freshman, to approve utilizing Sourcewell for purchasing options for the Roads Department. Voting aye were Sornson, Freshman, and Crownover. Nay – none. Motion carried.

Crownover made a motion, seconded by Freshman, to approve purchasing a CAT motor grader from NMC through Sourcewell. The price of the new motor graded is \$303,740.00 and includes a \$11,500 parts credit. It was noted that the motor grader price would increase \$28,000 if approved for purchase after October 1, 2021. Voting aye were Freshman, Crownover, and Sornson. Nay – none. Motion carried.

Highway Superintendent, Jon Brinkman, presented the supervisors' report: Project (507): Nebraska City Southeast: project is completed; Project (431): Palmyra Southwest HRRR-7915 (1): NDOT has a little more matting/seeding to do, otherwise complete; Project (665) C Road Paving: bridge has been removed, working on box culvert, trees have been removed, utilities are working on moving out. The construction crew completed Project (640) CBMP project at G & 28 North, cleaned out ditch and installed crossover culvert at J & 54 East; installed guard rail on the south side of channel where the bridge was removed at S & 70 Intersection; replaced rusted out crossover culvert at I & 54 South. Both crews have been grading and hauling rock.

There being no further business to come before the Board at this time, and since all items on the agenda have been disposed of, Chairman Sornson declared this meeting adjourned at 8:57 a.m. The next regular meeting will be held on October 12, 2021.



Otoe County Board Minutes



I, Jennifer Bassinger, County Clerk of Otoe County, do hereby certify that the above minutes were taken by me, and are true and correct to the best of my knowledge, and I therefore set my hand and affix the county seal this 28th day of September 2021.

Jennifer Bassinger
Otoe County Clerk