



Otoe County Board Minutes



May 25, 2021

The Otoe County Board of Commissioners convened in regular session at 8:30 a.m. on May 25, 2021, to audit and sign regular claims and payroll claims and to take care of such other matters as are on the agenda for this meeting. Advance notice of this meeting was published in the Nebraska City News Press and posted in at least three public places, including the County's website. This meeting was open to the Public, and the agenda was kept current, and is on file for public inspection at the office of the Otoe County Clerk during regular business hours.

The meeting was called to order by Commissioner Jerad Sornson. Answering present at roll call were Commissioner Sornson, Commissioner Freshman, Commissioner Parsons, Commissioner Thurman and Commissioner Crownover. Absent – none.

Commissioner Sornson informed the public in attendance that a current copy of the Open Meetings Act is posted on the south wall of the meeting room. Additional copies are available upon request.

Freshman made a motion, seconded by Parsons, to accept the agenda as posted. Voting aye were Sornson, Freshman, Parsons, Thurman, and Crownover. Nay – none. Motion carried.

Parsons made a motion, seconded by Thurman, to accept the minutes from the previous meeting and not have them read as each member was furnished with a copy of same. Voting aye were Commissioners Freshman, Parsons, Thurman, Crownover, and Sornson. Nay – none. Motion carried.

Having reviewed the regular claims in advance of this meeting, Freshman made a motion, seconded by Thurman, to approve payment of the regular claims. Voting aye were Commissioners Parsons, Thurman, Crownover, Sornson, and Freshman. Nay – none. Motion carried.

Parsons made a motion, seconded by Thurman, to audit and sign payroll claims. Voting aye were Commissioners Thurman, Crownover, Sornson, Freshman, and Parsons. Nay – none. Motion carried.

Freshman made a motion, seconded by Parsons, to approve and authorize the Chairman to sign Resolution 5-25-21-10 approving the change in frequency of Commissioner meeting and payroll dates. Effective July 1, 2021, the Commissioners will meet every other Tuesday and payroll will change from semi-monthly to bi-weekly. The payroll day will change from Wednesday following the Commissioners' meeting to Thursday following the Commissioners' meeting. The first Commissioners' meeting in the new schedule will be July 6, 2021 and the first payroll date will be July 8, 2021. The payroll day change is to accommodate the requirements of the new payroll system that will be implemented Fall 2021. Voting aye were Commissioners Crownover, Sornson, Freshman, Parsons, and Thurman. Nay – none. Motion carried.

Crownover made a motion, seconded by Parsons, to approve and authorize the Chairman to sign Resolution 5-25-21-11 approving the addition of vacation hours for employees with over 25 years of service and allowing employees to carryover a maximum of 60 hours of unused vacation time annually following their employment anniversary date. An employee with 25+ years of employment will now be awarded 200 hours of vacation each year. Voting aye were Commissioners Sornson, Freshman, Parsons, Thurman, and Crownover. Nay – none. Motion carried.

Sornson made a motion, seconded by Parsons, to approve \$6,500 for a Keno Grant application submitted by Mike Koch for the Otoe Cornhole Tournament. The one-time contribution is for the start-



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up of an annual tournament. Mr. Koch stated that the tournament is to raise funds for the Village of Otoe. The village would like to expand walkways and picnic areas and add new playground equipment. The equipment purchased with the grant funds will be retained by the Village of Otoe and used annually for a tournament. Voting aye were Freshman, Thurman, Parsons, Crownover, and Sornson. Nay – none. Motion carried.

Chairman Sornson opened a public hearing to hear comments regarding a final plat of Golden View Subdivision, a four-lot subdivision containing 40 acres located in the NE ¼ of S22, T8N, R9E, Otoe County, NE, as requested by Dan Nelson; site is located at South 8th Road and Jackson Stone Lane. Karen Brightenburg presented to the Board. David Schmitz stated the tax certificate had not been paid as of the meeting but will be paid. Parsons made a motion, seconded by Crownover, to approve the final subdivision plat of Golden View Subdivision contingent on the taxes being paid. Chairman Sornson called for a vote. Voting aye were Parsons, Thurman, Crownover, Sornson, and Freshman. Nay – none. Motion carried.

Chairman Sornson opened a public hearing to hear comments regarding a final plat of Wild Briar Rose 4th Subdivision, a 5.00+- acre tract located in the SW ¼ of S 24, T (n, R 9E, Otoe County as requested by Joyce K. Shear, Trustee, Trustee of the Joyce K. Shear Revocable Trust Agreement dated 5-27-17; site is located at E and 10th Rds. Parsons made a motion, seconded by Thurman, to approve the final subdivision plat of Wild Briar Rose 4th Subdivision. Chairman Sornson called for a vote. Voting aye were Thurman, Crownover, Sornson, Freshman, and Parsons. Nay – none. Motion carried.

Chairman Sornson opened a public hearing to hear comments regarding a final plat of Stubbendick Subdivision, a 3.05+- acre tract located in the NW ¼ of the NE ¼ of S 13, T 9N, R 10E, Otoe County as requested by Milton Stubbendick, Sara S. Paone, and Dana Stubbendeck; Site is located at 2340 C Rd. Parsons made a motion, seconded by Crownover, to approve the final subdivision plat of Stubbendick Subdivision. Chairman Sornson called for a vote. Voting aye were Crownover, Sornson, Freshman, Parsons, and Crownover. Nay – none. Motion carried.

County Attorney, Jenniffer Panko-Rahe, presented a Memorandum of Understanding (MOU) between Otoe County and Nebraska Community Foundation for the County C Road Improvement Fund. An anonymous donor has donated the funds to pave 1.88 mile of County Road C beginning at the intersection of 190th Street and County Road C; with the funds being distributed through the Nebraska Community Foundation. The MOU provides the agreement between the parties for processes and requirements of the project. Thurman made a motion, seconded by Freshman, to approve the Memorandum of Understanding. Voting aye were Sornson, Freshman, Parsons, Thurman, and Crownover. Nay – none. Motion carried.

Bids were opened publicly on May 20, 2021 for the construction of an asphaltic concrete paving project referred to as “Road C Paving, C-66(665) in the presence of Commissioner Sornson, Highway Superintendent Jon Brinkman, County Clerk Jenny Bassinger, Mainelli Wagner engineer Jeff Wagner, and a representative of Constructors, Inc. The bid amounts are as follows:

Bidder	Amount	Est. Start Date	Est. End Date
Pavers Inc.	\$2,524,226.66	On or Before 7-19-21	12-15-21
Constructors, Inc.	\$2,751,859.06	7-15-21	12-15-21



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Crownover made a motion, seconded by Commissioner Freshman, to approve the bid submitted by Pavers, Inc. in the amount of \$2,524,226.66. Voting aye were Freshman, Parsons, Thurman, Crownover and Sornson. Nay – none. Motion carried.

Highway Superintendent presented the road report: Project (431): Palmyra Southwest HRRR-7915 (1): both box culverts have been completed, dirt is being hauled and the roadway is being shaped. The construction crews have been doing dirt work and seeding at N & 26th; seeding at C & 190th South; removed bad concrete and formed up, tied steel and poured new concrete on Centennial Ave and sealed cracks; backfilled washout @ K and 64 East. Both crews have been grading and hauling rock.

There being no further business to come before the Board at this time, and since all items on the agenda have been disposed of, Chairman Sornson declared this meeting adjourned at 9:16 a.m. The next regular meeting will be held on June 8, 2021.

I, Jennifer Bassinger, County Clerk of Otoe County, do hereby certify that the above minutes were taken by me, and are true and correct to the best of my knowledge, and I therefore set my hand and affix the county seal this 25th day of May 2021.

Jennifer Bassinger
Otoe County Clerk