



Otoe County Board Minutes



November 28, 2017

The Otoe County Board of Commissioners convened in regular session at 8:30 a.m. on November 28, 2017, to audit and sign payroll claims and regular claims and to take care of such other matters as are on the agenda for this meeting. Advance notice of this meeting was published in the Nebraska City News Press and posted in at least three public places, including the County's website. This meeting was open to the Public, and the agenda was kept current, and is on file for public inspection at the office of the Otoe County Clerk during regular business hours.

The meeting was called to order by Chairman of the Board, Rick Freshman. Answering present at roll call were Commissioner Freshman, Commissioner Sornson, Commissioner Hauptman, Commissioner Parsons and Commissioner Speth; none absent.

Chairman Freshman informed the public in attendance that a current copy of the Open Meetings Act is posted on the south wall of the Courtroom. Additional copies are available upon request.

Commissioner Sornson made a motion, seconded by Commissioner Hauptman to accept the agenda as posted. There being no further discussion, Chairman Freshman called for a vote. Voting aye were Commissioners Freshman, Sornson, Hauptman, Parsons and Speth. Nay – none. Motion carried.

Commissioner Hauptman made a motion, seconded by Commissioner Sornson to accept the minutes from the previous meeting and not have them read as each member was furnished with a copy of same. There being no further discussion, Chairman Freshman called for a vote. Voting aye were Commissioners Sornson, Hauptman, Parsons, Speth and Freshman. Nay – none. Motion carried.

Commissioner Sornson made a motion, seconded by Commissioner Parsons to audit and sign payroll claims. There being no further discussion, Chairman Freshman called for a vote. Voting aye were Commissioners Hauptman, Parsons, Speth, Freshman and Sornson. Nay – none. Motion carried.

Having reviewed the regular claims in advance of this meeting, Commissioner Hauptman made a motion, seconded by Commissioner Sornson to approve payment of the regular claims. There being no further discussion, Chairman Freshman called for a vote. Voting aye were Commissioners Parsons, Speth, Freshman, Sornson and Hauptman. Nay – none. Motion carried.

Sarah Purcell, Otoe County Extension Educator, presented the Board with a list of four candidates to serve on the Otoe County Extension Board. They included Denise Knutson, Laura Liesemeyer, Mike McDonald and Michael Wieckhorst II. Commissioner Parsons made a motion, seconded by Commissioner Speth to appoint the four candidates as recommended above. There being no further discussion, Chairman Freshman called for a vote. Voting aye were Commissioners Speth, Freshman, Sornson, Hauptman and Parsons. Nay – none. Motion carried.

Ms. Purcell furnished each Board Member with an Otoe County Impact Report. The report included statistical information on the Citizenship Washington Focus trip in June; the 4-H Ag Literacy enrichment program; and 4-H membership information, including the number of participants in each program offered.

Vanessa Sherman, Grants Manager and Coordinator of the Otoe County Diversion Program, briefly reviewed the application form for the 2018 Community-based Juvenile Services Aid grant. According to Ms. Sherman, the grant money is used to divert youth ages 11-18 from risky behavior and to try



Otoe County Board Minutes



keep them out of the judicial system. She said this plan includes more money being allocated to adjudication services. The total grant request is \$56,754 with the County's match being \$6,306. Sarah Gyhra, a Deputy County Attorney, recognized Vanessa for her hard work in getting the information together for the grant application. She also acknowledged Vanessa's efforts to coordinate programs that help juveniles and their families get through their problems. Commissioner Hauptman made a motion, seconded by Commissioner Sornson to approve the 2018 Community-based Juvenile Services Aid grant application as presented by Ms. Sherman. There being no further discussion, Chairman Freshman called for a vote. Voting aye were Commissioners Freshman, Sornson, Hauptman, Parsons and Speth. Nay – none. Motion carried.

Ms. Sherman presented an Agreement with Heartland Family Service and Juvenile Crisis Mediation Unit/Team. She said the agreement is similar to last year's agreement, but has an additional clause stating that HFS will provide training for local law enforcement on the proper utilization of the program. She noted the agreement has been read and approved by the County Attorney. Commissioner Hauptman made a motion, seconded by Commissioner Sornson to sign the agreement with Heartland Family Service accepting its terms and conditions; said agreement to commence November 28, 2017 and terminate June 30, 2019. There being no further discussion, Chairman Freshman called for a vote. Voting aye were Commissioner Sornson, Hauptman, Parsons, Speth and Freshman. Nay – none. Motion carried.

Emergency Management Director, Gregg Goebel, said the American Red Cross is requesting each County to enter into a Memorandum of Understanding with the Red Cross to define a working relationship between the two entities including the duties of each for emergency preparedness and disaster recoveries. Goebel said he gave a copy to the County Attorney, but has not heard back from him. Ms. Gyhra said Mr. Partsch has not had the time to read through it and suggested that the matter be tabled to the next meeting.

Goebel reported that he has begun the process of applying for a tire recycling grant. He said the grant process must be done electronically with a final due date of February 1, 2018. He is applying for an amount to handle 400 ton this year. He has already set up three collection locations and working with the County Attorney to draft a letter that will be sent to potential vendors.

Chairman Freshman opened a public hearing to hear comments regarding the plat for Delhay Family Trust Subdivision located in the SW 1/4 SW 1/4 S9-T9-R9 as requested by Jerry and Patricia Delhay, Trustees of the Delhay Family Trust; site location at 429 C Road. Dave Schmitz, Zoning Administrator, said the Delhays are separating the existing homestead site from an 80 acre farm so that the acreage can be sold to a relative. There being no other public comments, the hearing was closed. Commissioner Speth made a motion, seconded by Commissioner Sornson to authorize the Chairman to sign the plat map for Delhay Family Trust Subdivision located in the SW 1/4 SW 1/4 S9-T9-R9 as requested by Jerry and Patricia Delhay. There being no further discussion, Chairman Freshman called for a vote. Voting aye were Commissioners Hauptman, Parsons, Speth, Freshman and Sornson. Nay – none. Motion carried.

Chairman Freshman opened a public hearing to hear comments regarding the plat for Hamersma Subdivision located in the E 1/2 SW 1/4 S24-T9-R9 as requested by Joyce K Shear. Site location is 851 feet from 1053 E Road. Schmitz said the Planning Commission tabled action at their meeting since two of the neighboring landowners did not receive notice of the November 16th public hearing within the statutory deadline. Schmitz said he mistyped the zip code on the envelope and the notice was returned to him. He immediately called William Zimmer to explain the error, but statute requires



Otoe County Board Minutes



written notice. Mr. Zimmer and his attorney said they did not have enough time to review the access easements which go through the Zimmer's property. Since the plat was tabled by the Planning Commission, Schmitz suggested that the County Board table any action today as well.

Chairman Freshman, Commissioner Sornson, Supervisor Brinkman, two members from the Road Department, the County Attorney and Carl Betts (representing the Union) met to renegotiate the Collective Bargaining Agreement between Local 251, the Otoe County Road Department employees and Otoe County. A few minor updates were noted: the term of the contract will be for three years - term to begin January 1, 2018 and terminate December 31, 2020; Road employee will receive a 25 cent per hour annual raise; Article 7 Section 1 "Hours of Work" eliminates defined dates for setting 10 hour work days to allow for more flexibility; Article 10 Section 7 changes the time off to attend the annual Christmas party – it will begin at 12:00 p.m. and end at 3:30 p.m.; Article 24 "Grievance Procedure" strikes the option to go to District Court for settlements. Commissioner Sornson made a motion, seconded by Commissioner Hauptman to accept and authorize the Chairman to sign the proposed Collective Bargaining Agreement as presented. Mr. Betts said he will take the agreement to the union members for approval, but doesn't foresee any problems with the bargaining unit signing it. There being no further discussion, Chairman Freshman called for a vote. Voting aye were Commissioners Parsons, Speth, Freshman, Sornson and Hauptman. Nay – none. Motion carried.

Lead Supervisor Jon Brinkman submitted the following report:

- Project BRO(43) has been completed; Still need to fix a separated culvert south of the new structure before reopening the road
- Overlay project on old Hwy 2 is complete; Brinkman and two Commissioners are meeting with the contractor today to go over a check list
- Contractor completed paint striping of hard surface roads throughout the County
- East Crew completed Project (599) - replacing a bridge on L Road with triple pipes; They dug up and relayed a culvert west of 54 and Quail Rd; Will be moving south of J-60 to replace a culvert
- West Crew completed Project (615) east of N-12 – replaced bridge with 108"x53' triple pipes; Will be moving west of L-29 to replace three rusted culverts on a short stretch of roadway

Brinkman said he would like to start meeting with each Commissioner to determine what projects they would like to include in the 1&6 Year Plan for 2018. He also reminded board members that the informational meeting regarding the Palmyra SW project will be held on December 5th from 5-7 p.m. at the Palmyra Senior Citizen Activity Center.

Commissioner Sornson said he and Jon Brinkman have met with OPPD personnel to discuss cost sharing for maintaining the OPPD Highway southeast of Nebraska City. OPPD has verbally agreed to pay 70% of all repairs. OPPD lawyers are drawing up a contract for signing.

Regarding Project BRO(29) on N 60th Road: the Right-of-Way has been purchased and the bid letting is scheduled for January or February. With a realignment of the road, the County needs to get an easement from the Rural Water District which the County Attorney is working on.

There being no further business to come before the Board at this time, and since all items on the agenda have been disposed of, Chairman Freshman declared this meeting adjourned at 9:18 a.m. The next regular meeting will be held on December 12, 2017.



Otoe County Board Minutes



I, Janene Bennett, County Clerk of Otoe County, do hereby certify that the above minutes were taken by me, and are true and correct to the best of my knowledge, and I therefore set my hand and affix the county seal this 28th day of November 2017.

Janene Bennett
Otoe County Clerk